

# Digital Beef User's Manual



## August 2021

If you have any questions or concerns, please contact the ABBA Office.

979.485.5528

[abba@brahman.org](mailto:abba@brahman.org)





## **How To: Registration of calves**

1. Login and click **“Herd Mgmt”** located in the work menu on the left side of the screen.
2. Click **“Recording”**
3. Click **“Calves”**
4. Input how many calves you would like to register at that time.
5. Once in the registration/birth data screen, start inputting the information for your new registrations. (refer to the *BHIR link* for data entry explanations)
6. Once the information has been filled in, click **“Validate”** which will check for any errors in the registrations (if any they will be highlighted in red and it will give an explanation)
7. If no errors come up, click **“Commit to Registry.”** You will be redirected to a summary where you will get a registration number for each successfully registered animal.

We encourage members to read the ABBA Registration Rules and Brahman Herd Improvement Records (BHIR) Instruction Manual located at the bottom of the spreadsheet. If you have any questions regarding EPD data please refer to the BHIR link located at the bottom of the registration spreadsheet.

Birth Data Entry Screen for Work Order #202108020067 Member #94123 - AMERICAN BRAHMAN BREEDERS ASSOC. (1 records)

After initial Validation, records are color-coded to show the selected birth season. Each have a different color so you can easily see which calves are set to be grouped together.

Dam					Sire					Resulting Brahman %	All / None	Brand	PHN
RegNo	PHN Brahman%	Temper	Susp	Teat	Birth Date	Service Type	RegNo	PHN Brahman%					
934390	1				08/01/2021	NS	969284	2	Registered 100%	<input checked="" type="checkbox"/>	94123	123	

[Registration Rules \(begins on page 8\)](#) - [F-1 Rules](#) - [Brahman herd Improvement Records](#)

*\*To transfer an animal at the time of registration scroll all the way to the right and enter the purchaser ID and the Date of Purchase. Click **“Validate”** then click **“Commit to Registry.”**\**

## How To: Transfer animals online

1. Click **"My Account"** then click **"View"** located in the Work Menu on the left side of the screen.
2. Click the **"Herd"** tab and then **"All"** on the General Profile Information screen. This will show all of your current active animals.
3. Click **"Transfer"** under options. After clicking transfer it will change the wording from "Transfer" to "Queued." This indicates that the transfers have been put in a "Transfer Animals" work queue. You can transfer as many as you want.

**General Profile Information** [edit]

**AMERICAN BRAHMAN ABBA BREEDERS ASSOCIATION**

Change Ranch Logo

**District 3**  
**Profile Type:** Active Annual Member  
**Official Profile ID:** 94123  
**Official Profile Name:** AMERICAN BRAHMAN BREEDERS ASSOC.  
**DBA:** ABBA OFFICE  
**Herd Prefix:**  
**Hold Brand:** ABBA [Change Brand](#)  
**Hold Brand Location:**  
**PHN Location:**  
**Member Password:** [view](#)

**Event Date**  
**Last Activity:** 8/2/2021  
**Last Change:** 01/25/2021  
**Last Log In:** Aug 3, 2021 at 11:44 am  
**Membership Date:** 01/25/2021  
**Membership Ends:** 12/31/2021  
**Brahman Journal Expires:** 01/25/2022  
**Last Registration:** 08/02/2021  
**Last Transfer:**  
**Last Purchase:**  
**Last Performance:** 07/27/2021  
**Balance Due:** \$ 17.50

**Addresses Phones Contacts Associated Account Prefs Herd Pastures Kickouts CG's AI Certificates Embryo Certificates**

**Bulls**  
**Females**

**All** Quick Sire List Breeding Weaned Pre-Wean Breeding Yearling Weaned Pre-Wean On Hold For Sale Legacy

Season	ABBA	PHN	Reg #	Name	Born	Wean	Year	Scan	DNA	View	Edit	Options	Dispose	Not For Sale
	ABBA	1	934390	MISS ABBA 1	4/10/14	<input type="checkbox"/>			<input type="checkbox"/>	View	Edit	Transfer	Dispose	Not For Sale
	ABBA	2	969284	MR. ABBA 2	8/24/17	<input type="checkbox"/>			<input type="checkbox"/>	View	Edit	Transfer	Dispose	Not For Sale
F	ABBA	3	1025682	MISS ABBA 3	11/5/19	4/1/20	<input type="checkbox"/>		<input type="checkbox"/>	View	Edit	Queued	Dispose	Not For Sale
F	ABBA	04	1026198	MISS ABBA 04	11/6/20				<input type="checkbox"/>	View	Edit	Queued	Dispose	Not For Sale
F	ABBA	123	1032861	123	8/1/21	too young			<input type="checkbox"/>	View	Edit	Transfer	Dispose	Not For Sale

4. Click **"Work Queues"** located in the Work Menu on the left side of the screen.
5. Click **"Transfer Animals"** which will redirect you to the Animal Transfer Entry Form
6. If all animals are being transferred to the same person, you can fill out the first row and click **"Validate All"**.
7. If they are going to different buyers you can enter the buyer's **"ABBA number"** and the **"Transfer Date"** for each individual animal and **"Validate"**
8. Once all info is inputted, click validate then **"Continue."**

**Animal Transfer Entry Form**

Work Order: 202108030022

If all transfers were to the same party on the same date, enter that info here:

**Mail Cert To** **Buyer** **% to Transfer** **Transfer Date**  
☐ Seller ☒ Buyer  ☐ All ☐ Partial

[Choose from My Animals](#)

**1026198** **MISS ABBA 04**  
**Born:** 11/6/2020 **PHN:** 04

ID	Seller Name	Mail Cert To	Buyer	% to Transfer	Transfer Date
94123	AMERICAN BRAHMAN BREEDERS ASSOC.	<input type="radio"/> Seller <input checked="" type="radio"/> Buyer	8608	<input checked="" type="radio"/> All <input type="radio"/> Partial	8/1/2021

Ready to transfer to AJBA (unlock)  
 Too young to breed

**1025682** **MISS ABBA 3**  
**Born:** 11/5/2019 **PHN:** 3

ID	Seller Name	Mail Cert To	Buyer	% to Transfer	Transfer Date
94123	AMERICAN BRAHMAN BREEDERS ASSOC.	<input type="radio"/> Seller <input checked="" type="radio"/> Buyer	54811	<input checked="" type="radio"/> All <input type="radio"/> Partial	8/1/2021

Ready to transfer to WORLD BRAHMAN FEDERATION (unlock)  
 Enter/Verify Breeding

[Continue...](#)

## How To: Release A.I or E.T Certificates

1. Click **"My Account"** then click **"View"** located in the Work Menu on the left side of the screen.
2. Click either the **"AI Certificates"** or **"ET Certificates"** tab.
3. Click **"Purchase new AI Certificate"** or **"Purchase new ET Certificate"**
4. Input the information requested and **"Complete Purchase"**

**Work Menu**  
94123

- Search/Find
- Animal
- Ranch/Person
- My Account**
- View**
- Herd Mgmt
- Customers
- Suppliers
- Reports
- Tools
- Affiliations
- Work Queues
- Show Standings

**For Your Information**  
Cattle Evaluation  
Percentile Ranks  
Genetics Trends  
Brand Wall  
International Letter

**General Profile Information** [edit]

**AMERICAN BRAHMAN BREEDERS ASSOCIATION**  
Change Ranch Logo

**District 3**  
Profile Type: Active Annual Member  
Official Profile ID: 94123  
Official Profile Name: AMERICAN BRAHMAN BREEDERS ASSOC.  
DBA: ABBA OFFICE

Herd Prefix:  
Hold Brand: ABBA Change Brand  
Hold Brand Location:  
PHN Location:

Member Password [view]

**Event** | **Date**  
Last Activity: 8/2/2021  
Last Change: 01/25/2021  
Last Log In: Aug 3, 2021 at 11:44 am  
Membership Date: 01/25/2021  
Membership Ends: 12/31/2021  
Brahman Journal Expires: 01/25/2022  
Last Registration: 08/02/2021  
Last Transfer:  
Last Purchase:  
Last Performance: 07/27/2021  
**Balance Due: \$ 17.50**

Addresses | Phones | Contacts | Associated | **Account** | Prefs | Herd | Pastures | Kickouts | CG's | AI Certificates | Embryo Certificates

**AI Certificates** [Purchase new AI certificate]

Bull Registration # 969284 MR. ABBA 2  
Enter the # of Certificates 1  
Member Purchasing the Certs member #  
Charge the purchase to AMERICAN BRAHMAN BREEDERS ASSOC. ☐  
**Complete Purchase**

Purchased | Used | Sold

## How To: Pay Online

1. Click **"My Account"** followed by **"View"** located in the Work Menu on the left side of the screen.
2. Click the **"Account"** tab located on the General Profile Information screen.
3. Any unpaid invoices will be listed here, click **"Pay Invoice."** You will be redirected to Authorize.net where payment information can be submitted.

**Work Menu**  
94123

- Search/Find
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- My Account**
- View**
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- Affiliations
- Work Queues
- Show Standings

**For Your Information**  
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Percentile Ranks  
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Brand Wall  
International Letter

**General Profile Information** [edit]

**AMERICAN BRAHMAN BREEDERS ASSOCIATION**  
Change Ranch Logo

**District 3**  
Profile Type: Active Annual Member  
Official Profile ID: 94123  
Official Profile Name: AMERICAN BRAHMAN BREEDERS ASSOC.  
DBA: ABBA OFFICE

Herd Prefix:  
Hold Brand: ABBA Change Brand  
Hold Brand Location:  
PHN Location:

Member Password [view]

**Event** | **Date**  
Last Activity: 8/2/2021  
Last Change: 01/25/2021  
Last Log In: Aug 3, 2021 at 11:44 am  
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Brahman Journal Expires: 01/25/2022  
Last Registration: 08/02/2021  
Last Transfer:  
Last Purchase:  
Last Performance: 07/27/2021  
**Balance Due: \$ 17.50**

Addresses | Phones | Contacts | Associated | **Account** | Prefs | Herd | Pastures | Kickouts | CG's | AI Certificates | Embryo Certificates

**Unpaid Invoices**

Work Order	Description of Work	Date Received	# of Line Items	\$ total
202108020067	Member on-line data entry work: 8/2/2021	2021-08-02	1	17.50 (Pay Invoice)

**Account Statement Builder**  
Begin Date: 07/03/2021 End Date: 08/03/2021 [Build Statement]  
[Show Invoice History]

## How To: Enter Weaning or Yearling data

1. Click **"My Account"** then click **"View"** located in the Work Menu on the left side of the screen.
2. Click the **"Herd"** tab and then click **"All"** on the General Profile Information screen. This will show all of your current active animals.
3. Under the column that reads **"Wean,"** click the box next to the animals that needs data entered. Once the box is checked it will read **"Queued"**. (follow the same instructions for yearling information except you would check the boxes under the **"Year"** column.)

**General Profile Information** [edit]

**ABBA BREEDERS ASSOCIATION**

**District 3**  
**Profile Type:** Active Annual Member  
**Official Profile ID:** 94123  
**Official Profile Name:** AMERICAN BRAHMAN BREEDERS ASSOC.  
**DBA:** ABBA OFFICE  
**Herd Prefix:**  
**Hold Brand:** ABBA [Change Brand](#)  
**Hold Brand Location:**  
**PHN Location:**  
**Member Password:** [view](#)

**Event** **Date**  
**Last Activity:** 8/2/2021  
**Last Change:** 01/25/2021  
**Last Log In:** Aug 3, 2021 at 12:48 pm  
**Membership Date:** 01/25/2021  
**Membership Ends:** 12/31/2021  
**Brahman Journal Expires:** 01/25/2022  
**Last Registration:** 08/02/2021  
**Last Transfer:**  
**Last Purchase:**  
**Last Performance:** 07/27/2021  
**Balance Due: \$ 17.50**

**Addresses** **Phones** **Contacts** **Associated** **Account** **Prefs** **Herd** **Pastures** **Kickouts** **CG's** **AI Certificates** **Embryo Certificates**

**5 Animals**

Season	PHN	Reg #	Name	Born	Wean	Year	Scan	DNA	Options
	ABBA	1 934390	MISS ABBA 1	4/10/14	Queued				View Edit Transfer Dispose Not For Sale
	ABBA	2 969284	MR. ABBA 2	8/24/17	Queued				View Edit Transfer Dispose Not For Sale
F	ABBA	3 1025682	MISS ABBA 3	11/5/19	4/1/20				View Edit Transfer Dispose Not For Sale
F	ABBA	04 1026198	MISS ABBA 04	11/6/20					View Edit Transfer Dispose Not For Sale
F	ABBA	123 1032861	123	8/1/21	too young				View Edit Transfer Dispose Not For Sale

4. Click **"Work Queues"** located in the Work Menu on the left side of the screen.
5. Click **"Weaning"** which will redirect you to the Weaning Queue. (click yearling if entering yearling data)
6. Click **"Go to this Queue."** This will be redirect you to the Weaning Data Entry Screen where you can input the information.
7. Click **"Validate"**
8. Click **"Commit to Registry"**

**Weaning Data Entry Screen for Work Order #202108030022** Member #94123 - AMERICAN BRAHMAN BREEDERS ASSOC. (2 records)

If some fields will have the same value, you can [Pre-fill common fields](#)

Error Descriptors	Reg No	Name	Prefix	Sex	Weaning Date	Age	Weight	Adj	Temper	Height	Premise/Pasture	CG	Feed
	934390	MISS ABBA 1	1	C	11/01/2014	205	500	505				1	Dam Only
	969284	MR. ABBA 2	2	B	03/01/2018	189	500	545				1	Dam Only

[Delete ALL](#) [Add row](#) [Validate](#) [Commit to Registry \\*](#)

**Error Descriptors:**

1. Registration # cannot be located or the animal does not have a valid pedigree (sire/dam). Please verify that the registration number is complete and correct.
2. Animal already has a weaning record. Updates for these animals are not possible thru this screen.
3. Changes the animal from a male-to-female or female-to-male.
4. **Critical Out-of-Range (prevents records from being committed to registry):**
  - a. Date: The date cannot be AFTER today.
  - b. Date: The date cannot be greater than 365 days from birth.
  - c. Date: The date cannot be before the birth date.
  - d. Weight: Valid measurements are between BW+60 and 1500.



## Miscellaneous Information

### Explaining “Kickouts”

Any animals that contains errors are not assigned a registration number and are put in the *kick-out queue* which can be found under the “Kickouts” tab on the General Profile Information screen. (click My Account, then click View)

**Work Menu**  
94123

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- Show Standings

**For Your Information**  
Cattle Evaluation  
Percentile Ranks  
Genetics Trends  
Brand Wall

**General Profile Information** [edit]

**AMERICAN BRAHMAN BREEDERS ASSOCIATION**  
Change Ranch Logo

**District 3**  
Profile Type: Active Annual Member  
Official Profile ID: 94123  
Official Profile Name: AMERICAN BRAHMAN BREEDERS ASSOC.  
DBA: ABBA OFFICE

Herd Prefix:  
Hold Brand: ABBA Change Brand  
Hold Brand Location:  
PHN Location:  
Member Password [view]

**Event** **Date**  
Last Activity: 8/2/2021  
Last Change: 01/25/2021  
Last Log In: Aug 3, 2021 at 12:48 pm  
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Membership Ends: 12/31/2021  
Brahman Journal Expires: 01/25/2022  
Last Registration: 08/02/2021  
Last Transfer:  
Last Purchase:  
Last Performance: 07/27/2021  
Balance Due: \$ 17.50

Addresses Phones Contacts Associated Account Prefs **Kickouts** CG's AI Certificates Embryo Certificates

**Kickouts**

Created By	on	Started By	on	Work Order	Queue	# in queue
Member	07/18/2021	Member	07/18/2021	202107180005	Birth	1
Jim Bulger	07/27/2021		07/27/2021	202107270001	Ultrasound	5

Animals will remain in this queue and not be recorded or registered until the errors are resolved.

Once the error is resolved, click the work order under kickouts which will redirect you to the Birth Data Screen at this time you can click “**Validate**” and if errors have been resolved it will clear remove any errors, then click “**Commit to Registry.**”

**PRINT VERSION** Birth Data Entry Screen for Work Order #202107180005 Member #94123 - AMERICAN BRAHMAN BREEDERS ASSOC. (1 records)

After initial Validation, records are color-coded to show the selected birth season. Each have a different color so you can easily see which calves are set to be grouped together.

Dam					Sire					All / None	Brand	PHN	Tag
RegNo	PHN Brahman%	Temper	Susp	Teat	Birth Date	Service Type	RegNo	PHN Brahman%	Resulting Brahman %				
Reg # or Prefix/PHN					mm/dd/yyyy	NS	Reg # or Prefix/PHN		Performance 0%	Register?	94123		

**Errors:**  
Birth Date in missing.  
Sire Information Insufficient...please use the 'Search Tools' to select the correct registration #.  
Dam Information Insufficient...could not locate a female with that registration number.

Delete ALL

Add row **Validate** Commit to Registry \*

## Transferring to non-members

1. Once in the “Animal Transfer Entry Form” click the **box** next to the Buyer box.
2. This will give you a pop up screen, enter the zip code where the buyer is located and click “**Search.**”
3. Look through the list and see if the buyer comes up, if not at the bottom of the list click “**Click to Create a new Profile**”
4. Fill out the information required (name and address) click “**Run Standardization**”
5. Click “**Save Profile**” this will generate a non-member ABBA number and automatically fill it into the buyer field.

Work Menu

94123

- Search/Find
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  - Ranch/Person
- My Account
  - View
- Herd Mgmt
  - Inventory
  - Pasture Groups
  - Pasture Vacs
  - Recording
  - Breeding
  - Private Treaty
  - Consignments
- Customers
- Suppliers
- Reports
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- Affiliations
- Work Queues
- Show Standings

For Your Information

**Cattle Evaluation**

- Percentile Ranks
- Genetics Trends

Brand Wall

**International Letter**

- K - 2000 Y - 2011
- L - 2001 Z - 2012
- M - 2002 A - 2013

### Animal Transfer Entry Form

Work Order: 202108030022

If all transfers were to the same party on the same date, enter that info here:

Mail Cert To	Buyer	% to Transfer	Transfer Date	
<input type="radio"/> Seller <input checked="" type="radio"/> Buyer	<input type="text"/>	<input checked="" type="radio"/> All <input type="radio"/> Partial	<input type="text" value="MM/DD/YYYY"/>	<input type="button" value="Validate All"/>

✕ 1026198 MISS ABBA 04  
Born: 11/6/2020 PHN: 04

Seller		Options			
ID	Name	Mail Cert To	Buyer	% to Transfer	Transfer Date
94123	AMERICAN BRAHMAN BREEDERS ASSOC.	<input type="radio"/> Seller <input checked="" type="radio"/> Buyer	<input type="text"/>	<input checked="" type="radio"/> All <input type="radio"/> Partial	<input type="text" value="MM/DD/YYYY"/>

Too young to breed

Member / List of Profiles in ZipCode — ...

https://brahman.digitalbeef.com/mc

ID	Name	Address
<input type="checkbox"/>	54811 NM	WORLD BRAHMAN FEDERATION 1313 LA CONCHA LANE HOUSTON, TX 77054 No email listed No contacts listed 713-795-4444