



American Brahman Breeders Association

3003 South Loop West, Suite 500 | Houston, Texas 77054
713-349-0854 | Fax: 713-349-9795
www.brahman.org

ABBA SEEKS EXECUTIVE VICE PRESIDENT

American Brahman Breeders Association (ABBA) is seeking qualified candidates for Executive Vice President. This position is responsible for providing the overall leadership for the association's staff and members. The position will closely interact with all members of the ABBA Board of Directors, committees, vendors and service providers.

The selected candidate would lead one of the global beef industry's longest running purebred beef associations, represent progressive and committed Brahman breeders on a global level, manage a professional team, represent the association at worldwide beef events and guide the organization as demand for Brahman cattle genetics continue to rise.

Despite being a small U.S. beef breed association, ABBA maintains a large presence on a global scale. Some highlights of ABBA include:

- Positive net membership growth from 2011 to present.
- Increased trend in registration and transfer numbers of Brahman cattle
- Approaching our 100th Anniversary in 2024

The ideal candidate is passionate about the beef industry and has industry leadership and management experience.

For more information, including a job description with a list of qualifications and the application process, please visit www.brahman.org or contact ABBA Interim Office Manager Shelby Schiefelbein at shelbys@brahman.org or 713-349-0854. Applications are due September 15, 2019 and must include a cover letter and professional resume. All applications will be kept strictly confidential.

ABOUT ABBA

ABBA is the world registry for Brahman cattle, the #1 beef breed for efficiency, hybrid vigor and environmental adaptability. Our original primary mission is to maintain parentage and ownership records of American Brahman cattle, however through the years our mission has grown to provide member services, educational opportunities, youth development, and more. ABBA is a non-profit, member-run organization governed by an elected board of directors. We process 14,000 annual registrations, 7000 annual transfers, and maintain a membership of 1400 adult and 1200 junior members.



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EXECUTIVE VICE PRESIDENT POSITION ANNOUNCEMENT

ABBA is seeking qualified candidates for an Executive Vice President. This position is responsible for providing the overall leadership for the association's staff and members. The position will closely interact with all members of the ABBA Board of Directors, committees, vendors and service providers.

Title: Executive Vice President

Responsibilities:

- Manage the association's daily activities while providing a positive leadership and management climate, and delegating responsibility to employees.
- Understand modern breed registry functions with utmost priority given to prompt and efficient registrations and transfers of cattle. Provide database management oversight, safeguarding the integrity of the association's herdbook and genetic evaluation.
- Take the lead role in planning and executing key ABBA activities including an annual meeting, International Brahman Show held at Houston Livestock Show each year, board of directors meetings, annual membership convention, national junior show, field days, and more.
- Protect the association's fiscal integrity by working closely with the organization's accountants and Finance Committee to maintain sound financial practices, including the development and implementation of a realistic annual budget that ensures the long-term financial viability of the association and managing investments. Provide quarterly financial statements to the Board of Directors.
- Collaborate with the association's geneticist and Performance Committee in the development and implementation of new technologies and tools to strengthen the breed's genetic evaluation.
- Provide oversight to the association's vendors and service providers.
- Provide information to beef industry publications to promote ABBA and benefits of Brahman.
- Position ABBA as a valued beef industry member, seeking opportunities to grow the breed's global footprint and expand the association's profit centers through partnerships and collaborations.
- Maintain frequent communication with staff, Board of Directors and committees.
- Direct the hiring/dismissal, training and performance reviews of all employees.
- Represent the association at industry events to promote ABBA and Brahman cattle.
- Work with ABBA committees to provide guidance, planning, and execution of activities including but not limited to:
 - Develop ABBA's annual print media and marketing strategy.
 - Serve as liaison between ABBA and 29 official ABBA sanctioned livestock shows including judge selection and confirmation, show rules, weighing and measuring, and other rules set forth by the ABBA Show Committee.
 - Oversee ABBA Youth Activities director, who manages the American Junior Brahman Association (AJBA).
 - Oversee ABBA awards including show points, performance awards, hall of fame, and others.
 - Oversee ABBA Bull Test and Carcass Evaluation Program

- Oversee Brahman F-1 program, F1 certification and registry; and EAR program.
- Work in conjunction with the International Committee to secure judges for international Brahman shows, maintain USLGE reports, and promote Brahman on a worldwide level.

Qualifications:

- A bachelor's degree is preferred, preferably in animal science, business, finance, agriculture or agri-business. An advanced degree is preferred, but not required.
- Livestock or purebred beef industry background is highly desirable.
- Strong organizational skills with the ability to manage multiple priority projects quickly and efficiently under deadlines of a busy office.
- Strong computer skills including understanding of Microsoft Word, Excel, Power Point, email, and web browsing. Experience with Quickbooks a plus.
- Have an understanding of beef cattle genetics and DNA.
- Experience and understanding of association management and a board of directors is strongly preferred.
- Experience working with youth programs is preferred.
- Ability to make travel arrangements for yourself and others.
- Ability to take direction from a Board then visualize, plan, and execute initiatives from start to finish.
- Strategic planning, financial management, personnel/office management and program leadership experience is essential.
- Ability to conceptualize and articulate new ideas and opportunities for the association.
- Skilled communicator with strong written and oral communication skills. Ability to converse knowledgeably and professionally with representatives from diverse backgrounds, within the purebred beef industry, agricultural community and other areas.
- Leadership, integrity and management skills with the ability to work effectively with ABBA staff, producer leadership, vendors, service providers and stakeholders.

Travel Requirements: Travel will be required approximately 30% of the time, including weekends, to local, regional, national and international events. A valid passport is required. ABBA provides an official vehicle for use to and from events.

Location: The ABBA office is located in Houston, Texas at 3003 South Loop West, Suite 500.

Compensation: Commensurate with skills and experience. A competitive benefit package is included.

Application Process and Timeline:

- Please submit a cover letter, professional resume, and salary requirements to American Brahman Breeders Association, 3003 South Loop West, Suite 500, Houston, Texas 77054, ATTN: Search Committee.
- Applications will be reviewed by ABBA Search Committee after application close on September 15, 2019.
- Semi-finalists will be selected from applicants for an interview and notified of this by October 1, 2019.
- Interviews will be conducted October 15 to 30, 2019 by the ABBA Search Committee.
- Finalists will be selected for interviews by November 10, 2019 and asked to meet with ABBA Board of Directors for an in person interview at their own expense at the ABBA Fall Board Meeting November 18-19, 2019 in Rosenberg, Texas.
- Position to be filled by January 1, 2020.
- For questions, contact Craig Fontenot at 337-831-1260 or craigfontenot@hotmail.com or Mark Forgason at 210-240-8112.